Yale Medicine (YM) & Northeast Medical Group (NEMG)

POLICY/PROCEDURE/GUIDELINE PROPOSAL

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Document Title	

I. Reason for the Submission
• **REQUIRED:** Does the university,YSM,YM or NEMG have a policy, procedure, or guideline that pertains to the content of the document under consideration? If it does, please explain the rationale for the development of this document and include web links to the existing university/YSM/YM/NEMG content. • State what other legal, regulatory, financial, operational, accreditation, technological, and/or social requirements this policy/procedure/guideline addresses. • State the requirement(s) and advantages to the YM and /or NEMG community that this policy/procedure/ guideline establishes.

II. Overview of Content
• State clearly the problem this policy/procedure/guideline is targeting. • At a high level, but precisely, state the way(s) this policy/procedure/guideline will solve this problem. • Outline, generally, the scope of the policy/procedure/guideline (e.g., what operational activities of the YM and/ or NEMG will be affected, and what related areas will not be affected).

III. Stakeholders
• State all individuals, units, and/or functions affected by the policy/procedure/guideline, as well as those whose expertise relates to the document's subject matter. • State specifically all individuals and/or units who must be consulted during drafting of the policy/procedure/guideline.

IV. Other Information
• Please use this space as a supplement to previous sections and/or to indicate any other pertinent information not already included in this submission.

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Department Specific Review Committee Decision:	☐ Approved ☐ Denied
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