

 Yale Radiology and Biomedical Imaging Title: Jury Duty	SOP 002.000	Effective Date: March 2022
	Version Number: 1	RAD Mission: Clinical / Operations
Prepared By: Regina Hooley MD		Date: March 2022
Management Approval: Rob Goodman MD		Date: March 2022

A. Purpose

The purpose of this Standard Operating Procedure (SOP) is to describe the Department of Radiology’s policy for jury duty.

B. Scope

The SOP applies to all YDR clinical faculty. Under CT law, the employer is obligated to pay for up to 5 days of lost work for a full-time employee.

C. Procedures

1. YDR clinical faculty

a. Day 1: Scheduled as an academic day (often cancelled).

Day 2-5: Clinical or academic days with no penalty.

Day 6+: Counted as PTO or lost money at the end of the year (one can get reimbursed \$50/day by the court at this point).

b. In regard to Days 2-5, use of clinical vs. academic time depends on the schedule in place. For example, if a faculty member is called to serve for 5 days and usually receives 1 academic day/week, jury duty time would include 4 clinical days and 1 academic day.

D. Definitions/Abbreviations

SOP: Standard Operating Procedure

E. References

Reviewed by Rob Goodman, Regina Hooley, Serena DelBasso,
<https://www.jud.ct.gov/jury/faq.htm#11>

F. Revision History

Version	Date	Reason For Revision
2	March 2022	Review and minor updates