



4T System User Policy – FY26

Rates are increased each fiscal year and will be posted on the MRRC website. 4% inflation rates should be budgeted for grant submissions. However, we cannot guarantee that the submission of our rate setting will adhere to this 4% increase.

This policy applies to studies conducted on the 4T

IN VIVO

- The rate is set for \$580/hour and is billed at a 1-hour minimum. Scheduled time includes setup and take-down. The charge is not reduced if the full block is not used unless there is a scanner problem.
- If you go over 1 hour you will be charged on a 30-min basis.
- Any usage signed up for under 1 hour must be approved by Dr. Mason in writing PRIOR to booking magnet time. Please email these requests to Dr. Mason. Note that 1-hour slot usage is prioritized over shorter scans

Booking Procedures

- To book a scan, please email Dr. Mason (graeme.mason@yale.edu) who will update the google calendar.
- **Programming or Data Analysis** on the scanner - if you are doing analysis please log in during the off hours (contact Dr. Mason).
- **Development time is not charged.** Any request for development should be sent in writing to Dr. Mason. Dr. Mason must approve the request prior to scanning.
 - Development is defined as work on the system to implement new capabilities that can benefit multiple users (e.g. a new pulse sequence, probe). Except in special cases, development work should only be performed in time slots not signed up for standard billable usage.
- **The following usage is not charged:** system maintenance including QA, system repair, hardware and software installation and testing.
- **Scan Slot Cancellation Policy (MRS)**
 - Scans cancelled within 2 weeks of the originally scheduled scan will incur a cancellation charge equal to the cost of the scheduled scan.
 - There is a minimum 2-week notification to relinquish a slot without paying for it, unless another user pays for the slot. Contact Dr. Mason for cancellations

System Repair and Emergencies

- In case of an **emergency** (e.g., object stuck to magnet, equipment fire) immediately contact the individuals below. If they are not in the electronics shop, please call them at the numbers listed at each console.
 - Dr. Graeme Mason (Graeme.mason@yale.edu)
 - Dr. Robin deGraaf (robin.degraaf@yale.edu)
 - Scott McIntyre (scott.mcintyre@yale.edu)
- If there is a **problem with system operation**, please contact Dr. Mason. If he is not available, please contact Dr. Robin de Graaf (robin.degraaf@yale.edu).

