

CTO Planning Update: Step 1 Implementation & new Quality and Education Unit
September 20, 2022

Dear Colleagues,

Transformation of the Clinical Trials Office (CTO) as part of the Clinical Trials Operations Planning Initiative has been steadily progressing and we wanted to take this opportunity provide you with several related updates. The first step of the plan, which focuses on YCC CTO Leadership, Clinical Operations, Project Management and Quality and Education, has reached an exciting milestone. The design plans for Step 1 have been reviewed by our Step 1 Advisory Team and feedback is in the process of being reviewed and vetted. This will then kick off our Step 1 implementation! Kira Pavlik and Christina Wiess were identified as Step 1 Implementation leads. Once feedback is addressed from the Step 1 Advisory Team, Kira and Christina will lead the changes that are in scope for Step 1, with guidance from Sara Raboin.

As part of the transformation effort, Quality and Education, which is critical to the CTO, will be expanded to support the mission of the Cancer Center. Specifically, the Training and Education arm of the CTO will be moved out of Regulatory and absorbed into a new CTO office called Quality and Education (QE). Quality and Education will have an expanded scope including Quality Review, Training/Education, and Technology. This will result in additional positions focused on quality review, staff onboarding, and identification/development of training programs, tracking for improvement, etc. In the next few weeks, you will see some of the new Q&E positions posted. Our main focus will be recruiting an Assistant Director of Quality and Education to support the development of this new unit in the CTO.

Whilst the first step is nearing implementation, design of the second step is underway and focuses on Care Centers, Investigator-Initiated Support Roles, Regulatory, Study Activation, Study Closure, and Technology Support Roles. Step 3 design which includes CRSL and Beacon Builds is not far behind with an anticipated start in October.

With so many moving parts, we plan to send out more frequent email updates as new information becomes available and encourage you to visit the [YCC Clinical Trials Operational Planning < Yale Cancer Center](#) website for the most updated information regarding the project.

As always, if you have any questions regarding the Clinical Trials Operational Planning Initiative, please reach out directly to us or the team at CTOPlanning@yale.edu.

Thank you for your continued dedication and support!
Best wishes,

Ian and Alyssa

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