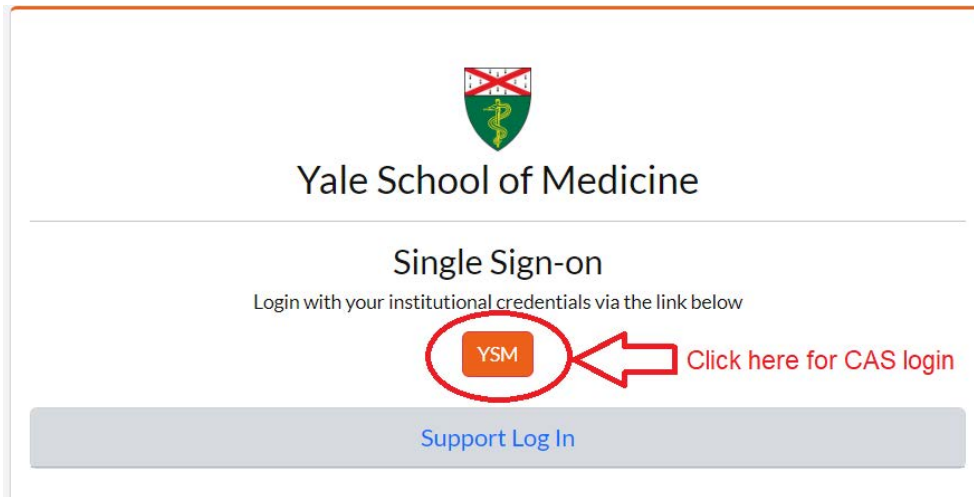# Medtrics Guide

OSR uses Medtrics for all student related funding applications and associated forms.

We have created an evaluation form called "**OSR 2025 First Year Medical Student Application for Summer Research Funding - Summer 2025**" which you will need to complete and submit.

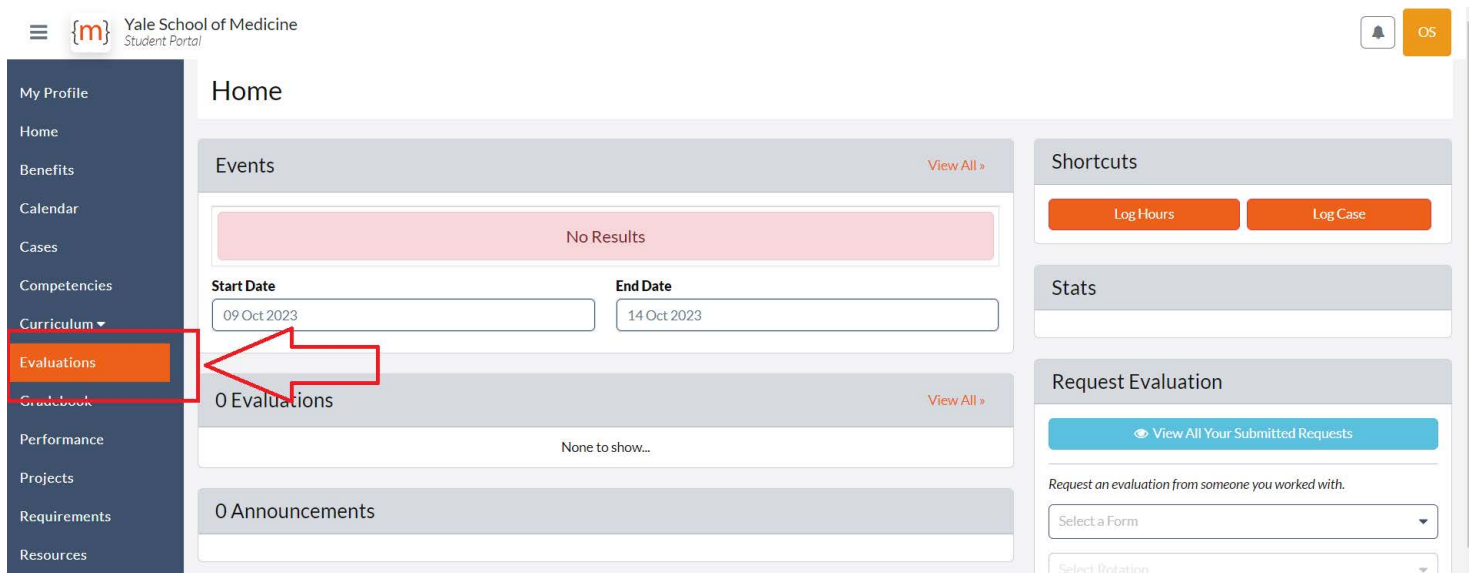To access the form, please follow the instructions below.

Logging In

You will login to Medtrics (https://ysm.medtricslab.com) by clicking on the YSM button and logging in through CAS. If you have any trouble, please contact gary.leydon@yale.edu.

Accessing & Completing the Summer Research Funding Application

Once you have logged into Medtrics, click on **Evaluations** in the left-hand menu on the Home screen.

Click on the orange **+Start Open Form** button.

Click on **Start New** next to the **OSR 2025 First Year Medical Student Application for Summer Research Funding - Summer 2025** application.

Complete and submit the application, with all required documents, by the April 14, 20245, at 8:00 am deadline.

Helpful Tips

You are able to save your progress within evaluations in Medtrics. Scroll to the bottom of the page of the evaluation you are working on, and click Save Draft.

You can access your evaluations at any time by navigating to Evaluations in the left hand menu. Under the Status drop down menu, select ALL, and all evaluations associated with your Net ID will appear.

For any evaluation with a status of Draft, click View to be brought back to your evaluation in order to complete and submit.