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| 100CH10 Social/Behavioral Quality Improvement |  |

### Investigators are encouraged to use this “QI Checklist” to help determine whether the proposed social/behavioral activity is considered a Quality Improvement project or whether IRB review is required. DO NOT use this form for any patient care QI project or if you plan to publish or use the collected data for any purpose other than related to the QI project.

1. Purpose YES  NO 
   * Is the project intended to improve, in substance or in efficiency, an administrative or educational or similar process which is already conducted at the institution where the activity will take place?
2. Funding YES  NO

* Does the project funding source (if funding exists), whether internal or external, specify that funding is for quality improvement? (The exact term “quality improvement” need not be used.)?

1. Recruitment YES  NO

* Will the project involve only the population ordinarily seen in the institution where the project will take place?

1. Benefits YES  NO

* Is it true that institutional staff and clients (if any) of the institution where the planned activity will take place could potentially benefit from the project?

5. Risk YES  NO

* A) Is the risk to the participants no greater than what is already involved in their routine functioning? **OR**
* B) Can the burden of participating in the activity be considered of the sort acceptable or ordinarily expected when reforms are being introduced?

If the answer to **ALL** of these questions is **YES** then the activity is a QI project and does not involve human subject research. **IRB review is not required.**

If the answer to any of these questions is NO, please consult with the IRB at 785-4688. IRB review may be required.