

Memorandum

To: Liver Center Members and other clinical research faculty of the Medical School

From: Michael H. Nathanson, M.D. Ph.D., Director, Yale Liver Center
Mario Strazzabosco, M.D., Ph.D., Co-Director, Yale Liver Center
Wajahat Z. Mehal, MD, PhD, Pilot Project Program Director, Yale Liver Center

CC: Christine Abu-Hanna, Program Manager

Date: March 30, 2021

Re: SUBMISSION OF APPLICATIONS FOR YALE LIVER CENTER PILOT FUNDING

The NIH/NIDDK P30 Liver Center grant provides for the annual submission of pilot projects (up to \$40,000 direct costs each) from both Liver Center and non-Liver Center investigators.

The purposes of the pilots are to fund new initiatives, not ongoing research, and to support new investigators to pursue liver related research that should lead to future R01-type funding or other support. Projects utilizing Core Facilities and supporting young investigators or applying new methodologies or approaches to the study of liver pathophysiology are given priority.

Investigators should meet one of the following criteria, in order of priority:

1. Senior fellows or junior faculty at Yale, currently not funded by NIH grants and in need of funds to help prepare for R01-type applications.
2. Established University investigators not currently funded for work related to the Center's focus on liver related research, but who wish to apply their areas of expertise to subjects of Center interest.
3. Funded Center investigators who wish to pursue a project that is different from their current focus of interest, and who needs to develop preliminary data to apply for new R01-type funding.

Pilot grants will undergo two levels of review: first from Center executive committee and then from our External Advisory Board. The Board will convene at Yale in July or August to determine a priority score for each request and can approve or disapprove the project or modify the budget. No pilot projects can be submitted for more than two consecutive years. All current pilot project recipients must follow the same guidelines to request a second year of funding.

Please note the following dates on your calendar

Friday, April 16, 2021: Deadline for submission of Letter of Intent (one electronic copy) emailed to Christine Abu-Hanna at Christine.abu-hanna@yale.edu by 5:00pm.

The letter of intent **must include** the following:

- 1) Academic position, VISA status and future scientific plans regarding liver-related research
- 2) Title of pilot project and
- 3) A sentence as to the applicability of the pilot project to the Liver Center. Projects must make use of the Center's facilities.

Upon Letter of Intent review by the Executive Committee, applicants will be notified whether they can submit a full application.

Friday, May 14, 2021: Deadline for submission of full applications (one electronic copy) emailed to [Christine Abu-Hanna](mailto:Christine.Abu-Hanna) by 5:00pm. This should include all documents listed below. Due to pilot projects being internally funded, **a *Transum* and Office of Sponsored Projects approval/signature is not required.**

Friday, May 28, 2021: Internal reviews of most competitive applications are returned to investigators for revisions.

Friday, June 18, 2021: Receipt of revised application deadline (one electronic copy) emailed to [Christine Abu-Hanna](#) by 5:00pm.

July or August 2021: External Advisory Board meets to make final decisions on awards. Applicants will be expected to present their pilot project to the Board on this date (approximately 15 minutes).

September 1, 2021: Approved projects will begin funding.

The general format of the NIH research project applications on fillable individual PHS 398 forms Rev. 3/20 approved through 02/28/2023 must be used to request pilot funding. Please only use forms listed below and submit in the order listed. To download forms, please [click here](#). If using the PDF forms, Adobe Acrobat Professional software is required to save/edit your application on the forms required when submitting your application.

Only the pages listed below are required for this application. Pilot project applications **should not exceed the page limits and format below:**

A. Form Page 1: Face Page

Complete entire form with the following exceptions:

- | | |
|--|---|
| 2. Number: | Not Applicable |
| Title: | Yale Liver Center Pilot Project Program |
| 6. Date of proposed period of support: | From: 09/01/21 through 08/31/22 |
| 9. Applicant Organization: | Name: Yale University
Address: 150 Munson Street, 3 rd Floor
P.O. Box 208327
New Haven, CT 06520-8327 |
| 11 - 14. | Does not need to be completed |

B. Form Page 2:

Project Summary, Relevance,
Project/Performance Sites, Additional
Project/Performance Sites, Senior/Key
Personnel, Other Significant Contributors, and
Human Embryonic Stem Cells

C. Form Page 4:

Detailed Budget for Initial Budget Period:
PLEASE NOTE: no PI's salary is allowed; a salary may only be requested for project support personnel (for example; research/technical assistant). Cannot submit request for funding for travel or publications.

D. Resources Format Page (1-page limit)

E. Specific Aims (½ page limit) on continuation page

F. Background and Significance (1-page limit) on continuation page

G. Preliminary Results (2-page limit) – on continuation pages

H. Research Design and Methods (2-page limit) – on continuation pages

I. Biographical Sketch Format Page, one each for all key personnel - 5-page limit. Instructions [here](#).

J. Other support for all key personnel - on continuation page and follow format used in "[Other Support Format Page](#)".

If you have any questions, please contact Program Manager, Christine Abu-Hanna at 203-785-5610 or [email](#).