

Standard Operating Procedure for Monitoring Health and Symptoms at the MRRC

1. Personnel will sign into electronic schedule upon arriving and when leaving work.
2. Personnel will self-monitor daily for Covid symptoms using the Covid-19 questionnaire (see Covid Questionnaire document).
3. Personnel will take their temperature and, if possible, their oxygen saturation twice a day.
4. We will require all personnel to stay at home if self-monitoring reveals any health issues. If an individual experiences COVID-19 symptoms (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>), they will be encouraged to stay home and contact a healthcare provider for guidance.
5. If an MRRC member has symptoms and has not been tested, we will have them contact employee health (203-432-7978), who will advise on testing and provide information on next steps.
6. If someone who is COVID-19 positive is found to be in our workspace or laboratory, we will immediately contact our Human Resource Generalist (HRG). We will work with the HRG to ensure that public health authorities can implement measures to trace contacts. We will utilize our HRG to ask any questions about minimizing transmission of COVID-19 to other workplace occupants.
7. We will immediately contact Facilities (203-432-6888) and EHS (203-785-3550) to implement enhanced cleaning.
8. A restricted access sign will be placed on the door of the area that requires cleaning. This is the same for non-lab areas.